

# Limited Status Enrollment

Registration Department • Phone: 213.740.8500 • [arr.usc.edu](mailto:arr.usc.edu)

**Email:** Visit us at [ask.usc.edu/s/emailus](mailto:ask.usc.edu/s/emailus). Choose 'Academic Records and Registrar' as the area and 'Registration' as the topic.

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**IMPORTANT!** You will not be able to use Web Registration for any changes to your registration schedule. To make changes to registration, email us (contact information at the top of this page). Once you are on the email form let us know what change you are requesting to your schedule. Please include course information such as the course prefix and number, as well as the 5-digit section number. If you are not listing your USC email address, please include a copy of your USC ID or any government-issued ID. Once the request is processed, we will respond to your email.

## There are a few steps you will need to take once you are registered for classes:

### 1 Activate your USC NetID:

Your USC NetID gives you access to online resources and tools such as the MyUSC and your USC email account.

Go to [netid.usc.edu/account\\_services/activate\\_account?form=activate](https://netid.usc.edu/account_services/activate_account?form=activate) and complete each step to activate your USC NetID.

### 2 Tuition Payment:

Pay your entire tuition balance within one business day of registration.

- For payment options, visit [sfs.usc.edu/payment](https://sfs.usc.edu/payment).

*Registration in all courses will be cancelled if you do not submit payment within one business day of registration.*

If your plans change and you can no longer take the course(s) you registered for, you must notify the Registrar's One Stop before the refund deadline. You will be responsible for all tuition and fees if you do not notify our department.

### 3 USCard Services:

To obtain your card, complete the online request form. Go to [mycard.usc.edu/get-your-uscard](https://mycard.usc.edu/get-your-uscard). If you are unable to submit your request online, visit USCard Customer Service Offices in the McCarthy Way Parking Structure or call (213) 740-8709.

### 4 Tuition Refund Insurance:

By default, all students are registered for Tuition Refund Insurance. However, the service is optional, and Limited Status students who wish to opt out can do so before the deadline. To request removal of Tuition Refund Insurance, email us and let us know that you wish to remove Tuition Refund Insurance (contact information at the top of this page). For more information, please visit [arr.usc.edu/tuition-and-fees/#chapter=tuition-refund-insurance-program](https://arr.usc.edu/tuition-and-fees/#chapter=tuition-refund-insurance-program).

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## Relevant USC Offices

### USC Transportation

Information about parking permits, daily and hourly parking and parking rates.

- Contact: [transnet.usc.edu](https://transnet.usc.edu), (213) 740-3575 | Location: next to USCard Services in McCarthy Way Parking Structure, Suite 100

### Housing

Learn about housing options, application information, and financial facts.

- Contact: [housing.usc.edu](https://housing.usc.edu), (213) 740-2546 | Location: next to USCard Services in McCarthy Way Parking Structure, Suite 100

### Office of International Services

International students seeking further assistance related to their international student status should contact OIS.

- Contact: [ois.usc.edu](https://ois.usc.edu), Email: [ois@usc.edu](mailto:ois@usc.edu) | Location: Royal Street Parking Structure, Suite 101