

CHANGE/CORRECTION OF PERSONAL INFORMATION

STUDENT INFORMATION

 USC ID Number: - -

 Date of Birth:
MM DD YY

Last Name	First Name	Middle Name
Student Signature (Required)	Date	Email Address (Required)

CHANGE/CORRECTION OF STUDENT NAME (if applicable)

(REQUIRED: Court order, valid driver's license, passport, student visa, certificate of naturalization, marriage certificate, or other government issued document)

Previous Name:	Last Name	First Name	Middle Name
Change/Correct Name:	Last Name	First Name	Middle Name

ADDITION/CORRECTION OF SOCIAL SECURITY NUMBER (if applicable)

(REQUIRED: Photocopy of your current Social Security Card)

 Add/Correct SSN: - -

Note: The university maintains student records using the 10-digit USC ID. Social Security Numbers are not university IDs and are maintained only for students applying for financial aid or for applicable tax reporting requirements. A copy of your SSN card can be submitted as an attachment through the AskUSC contact form.

CHANGE/CORRECTION OF DATE OF BIRTH (if applicable)

 Change/Correct Date of Birth:
MM DD YYYY

(REQUIRED: Copy of birth certificate, valid driver's license, or government issued document displaying your Date of Birth)

CHANGE/CORRECTION OF GENDER (if applicable)

 Change/Correct Gender: Male Female Nonbinary

(REQUIRED: Court order verifying legal gender, valid driver's license, or government issued document displaying your gender)

CHANGE/CORRECTION OF ADDRESS (if applicable)

 Change/Correct Address: Perm. Current

Note: Please check which address you'd like to have changed (current, permanent, or both)

Street Address			
City	State	Zip Code	Country

Note: Name and gender changes will not change on federal documents unless the student has made these changes to their social security.

Unless submitting this form via your USC email account, a photo ID must also be presented.

Visit our [Contact](#) page to submit your documents.