UNIVERSITY COMMITTEE ON CURRICULUM (UCOC)

MINUTES

June 3, 2015

--email vote--

I. OLD BUSINESS

   A. Proposed Policy for International/International Partnership Degree Programs (Steve Bucher, OSP Chair)

   The Off-Campus Studies Panel (OSP) proposes that any USC degree program that includes a mandatory overseas study component and is offered in partnership with an accredited international institution (e.g., Viterbi/Tsinghua University M.S. Computer Science program) be exempt from OSP review if the signed MOU addresses student health, safety, and housing accommodations at the time of submission/approval.

   Further, OSP proposes that any USC degree program that includes a mandatory overseas component (e.g., Global Executive EdD program) be reviewed at time of submission by the OSP Chair. The program proposal should include information regarding student health, safety, and housing accommodations. Once approved, such programs will not be included in the standard OSP review cycle.

   APRIL 1, Steve Bucher presented the issue of how UCOC should treat new degrees involving international requirements or international partnerships. Steve Bucher suggested tabling the proposal for one month. To be revisited in May.

   MAY 6, Steve Bucher said that he and Doug Burleson met with Matthew Erskine to recommend that the basic information required of OSP (health, safety and housing) be addressed in the Memorandum of Understanding ((MOUs), signed by the two institutions, creating the international partnership. General Counsel responded that it was uncomfortable with adding language to include health, safety and housing into an MOU. Bucher concluded UCOC will have to continue to review the various international, partnership programs on a case-by-case basis.

   Geoff Shiflett suggested that a program be reviewed and approved by UCOC before an MOU is signed. Mark Todd said that Anthony Bailey is aware of the issues and is working to streamline the review of international partnerships.

   Tom Cummings asked Bucher to draft a recommendation to the Provost. Request to set up a process for the review of international partnership programs: curriculum review by UCOC, health, safety and housing review by OSP, followed by the signing of the MOU. This way the deans, and all, will have a checklist to follow.

   Once the recommendation is received, Kristine Moe will distribute the recommendation to UCOC members for their review and approval.

   MAY 28, The following recommendation for future OSP review of International Partnership Programs was emailed to UCOC members, on behalf of Steve Bucher, with a request for response by Wednesday, June 3:

USC Off-Campus Studies Panel
Proposed Policy for International/ International Partnership Degree Programs

The Off-Campus Studies Panel (OSP) moves that any USC degree program that includes a mandatory overseas study component and is offered in partnership with an accredited international institution (e.g., Viterbi/Tsinghua University M.S. Computer Science program), or USC degree program that includes a mandatory overseas component (e.g., Global Executive EdD program), be reviewed by OSP. The program proposal should include information regarding student health, safety, and housing accommodations. Once approved, such programs will not be included in the standard OSP review cycle.

A note from Bucher in regard to the final version of the above recommendation: "After talking again with Matthew Erskine, Associate Provost for Global Engagement, I think it best to disassociate any proposal from the MOU, which is more of a preliminary agreement. The curricular and pastoral-related issues would come up when a full proposal is submitted."

→**APPROVED by a quorum of five voting members**

Members Who Voted	**Members Who Did Not Vote**	**Non-Voting**
Diane Badame	Gene Bickers	Kristine Moe (Support Staff)
Steven Bucher	Brian Head	Robert Morley
Thomas Cummings (Chair)	Geoffrey Shiflett	Mark Todd
Judy Garner		
Susan Metros		